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**Minutes**  
**Board of Regents' Proprietary Schools Advisory Commission**  
**May 10, 2022**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met Tuesday, May 10, 2022, in Room 153 in the Claiborne Building. Chair James Fontenot called the meeting to order at 10:15 a.m. The roll was then called, and a quorum was established. There were no public comments to be read.

**Commission Members Present**

Chris Broadwater  
Sherrie Despino  
James Fontenot, Chair  
Jada Lewis  
Randy Plaisance

**Commission Members Absent**

Melanie Amrhein, Vice Chair  
James Dorris  
Carmen Million

**Staff Members Present**

Courtney Britton  
Chandra Cheatham  
Dr. Susannah Craig  
Brianna Golden  
Mighan Johnson  
Antonio Williams

**Guests Present**

(See Appendix)

The first item of business was the approval of minutes from the Commission's meeting of March 8, 2022.

**On motion of Mr. Chris Broadwater, seconded by Ms. Sherrie Despino, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the March 8, 2022, Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was the initial license application from Advanced Truck Driving School & Safety Services, LLC. The school, to be located in New Iberia, Louisiana, was represented by the owner, Mr. Rodney Provost. Ms. Mighan Johnson, Board of Regents, reviewed the materials for the Commission members,

informing them that the institution was proposing to offer seven programs: Class A CDL Entry-Level Truck Driver (160 clock hours), Class B CDL Entry-Level Truck Driver (80 clock hours), Class B to Class A CDL Upgrade Truck Driver (120 clock hours), Class B CDL w/Passenger Endorsement Training (64 clock hours), Class B CDL w/School Bus Endorsement Training (64 clock hours), CDL Truck Driver Refresher Training (40 clock hours), Hazardous Materials (HazMat) Training (24 clock hours). The application met all legal and administrative requirements to be approved for an initial license.

Discussion focused on Mr. Provost and his partner's reasons for starting the school, their focus on the safety training, the schools necessary inventory including trucks and how it related to the school's finances, and possible avenues for financial assistance for students. Following the discussion,

**on motion of Ms. Despino, seconded by Mr. Broadwater, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the initial license application for Advanced Truck Driving School & Safety Services, LLC, New Iberia, Louisiana.**

The next item considered by the Commission was the initial license application from Brow Canvas Academy, LLC. The school will be located in Mandeville, Louisiana. The school was represented by its owner, Ms. Amber Littlejohn. Mr. Antonio Williams, Board of Regents, reviewed the materials for the Commission members, informing them that the institution was proposing to offer one program: Microblading Introduction (32 clock hours). The application met all legal and administrative requirements to be approved for an initial license.

Following further discussion regarding Ms. Littlejohn's background and desire to start the school, her curriculum development based on her own professional development experiences, the number of instructors, financial payment methods for students, and the required Louisiana Health Department regulations for the school,

**on motion of Ms. Despino, seconded by Mr. Broadwater, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the initial license application for Brow Canvas Academy, LLC, Gonzales, Louisiana.**

The next item considered by the Commission was the initial license application from Ripple Learning LLC, DBA Hands on HVAC School-Shreveport. The school will be located in Shreveport, Louisiana. The school was represented by CEO, Mr. Jeremiah Sawyer. Ms. Johnson reviewed the materials for the Commission members, informing them that the institution was proposing to offer one program: HVAC Course (100 clock hours). The application met all legal and administrative requirements to be approved for an initial license.

The commission then discussed the reason for starting the school and other competition in the area, the founders' background in other proprietary schools and how they planned to use the same model for this school, their success in Texas and the need for shorter term credentials opposed to longer programs that have been lengthened to make sure they are eligible for Title IX funding. Following the discussion,

**on motion of Mr. Broadwater, seconded by Ms. Jada Lewis, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the initial license application for Hands on HVAC School-Shreveport, in Shreveport, LA.**

The next item considered by the Commission was the initial license application from Louisiana Green Corps., Inc. The school will be located in New Orleans, Louisiana. The school was represented by Executive Director, Mr. Ryan Mattingly. Ms. Johnson reviewed the materials for the Commission members, informing them that the institution was proposing to offer two programs: Youth Construction and Conservation Corps (440 clock hours) and Green Infrastructure and Conservation Corps (384 clock hours). The application met all legal and administrative requirements to be approved for an initial license.

The commission then discussed the background of the organization and its original funding model for WIOA funds before changes in how the local offices worked, the unique training the organization was able to provide for individuals who receive SNAP benefits, the staffing and overhead needed to meet those SNAP training requirements and the goals of expanding the program to other individuals in the New Orleans area. Following the discussion,

**on motion of Mr. Broadwater, seconded by Ms. Lewis, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the initial license application for Louisiana Green Corps., New Orleans, LA.**

After a short break, the next agenda item was the Adjudicatory Hearing for the formerly licensed proprietary school, Louisiana Driver Training and Vocational Career Center in LaPlace, LA. Mr. Broadwater served as hearing chair, prosecuting attorney was Ms. Uma Subramanian and Ms. Courtney Britton represented the commission and staff. School owner Mr. Michael Dillon was present and brought with him as witness, school staff member, Ms. Chante Robertson Landry.

The commission considered the evidence to decide if the school was guilty of three charges: 1) One (1) violation of La. R.S. 17:3140.7(D)(15), 2) One (1) violation of La. R.S. 17:3140.15(B)(3), 3) One (1) violation of La. R.S.

17:3140.4(A)(6). Staff presented evidence via Ms. Britton’s testimony and twelve staff exhibits. Mr. Dillon and Ms. Landry then presented their own verbal testimony. After reviewing and discussing the evidence as presented,

**the Proprietary Schools Advisory Commission unanimously voted that Louisiana Driver Training and Vocational Career Center did NOT offer an unapproved program;**

**the Proprietary Schools Advisory Commission unanimously voted that Louisiana Driver Training and Vocational Career Center failed to maintain a signed enrollment agreement and recommends a fine of one hundred dollars (\$100.00);**

**the Proprietary Schools Advisory Commission voted in a 3-2 decision that Louisiana Driver Training and Vocational Career Center failed to refund student tuition and recommends two thousand dollars (\$2,000.00) in restitution.**

The next agenda item considered by the Commission was operating license renewals. Over the previous two months, 17 schools submitted complete renewal applications. Ms. Britton noted three schools did not renew their licenses, Blue Cliff – Houma and the final two campuses of Universal Technical Institute, whose programs are covered by the state’s NC-SARA agreement.

**On motion of Ms. Despino, seconded by Ms. Lewis, the Proprietary Schools Advisory Commission unanimously voted the Board of Regents renew the licenses of the following proprietary schools:**

Academy of Acadiana, New Iberia, LA – License #2086  
At-Home Professions, Fort Collins, CO – License #1015  
Baton Rouge Dental Assistant Academy, Baton Rouge, LA – License #2191  
CDL Mentors, LLC, Lake Charles, LA – License #2299  
Charity Health Training Institute, LLC, Lafayette, LA – License #2316  
Coastal College - Lafayette, Opelousas, LA – License #1002  
Coastal College - Monroe, Calhoun, LA – License #957  
Delta College of Arts & Technology, Lafayette, LA – License #2075  
Elise Phlebotomy Training Center, Harvey, LA – License #2317  
Goodwill Technical College, New Orleans, LA – License #2210  
Lenora School of Phlebotomy, Slidell, LA – License #911  
Louisiana Culinary Institute, LLC, Baton Rouge, LA – License #2045  
Saint Christopher College, Carencro, LA – License #2269  
Southwest Dental Academy, Lafayette, LA – License #2318  
Tulsa Welding School & Technology Center, Houston, TX – License #2212  
Unitech Training Academy, Houma, LA – License #2087  
Unitech Training Academy, Lafayette, LA – License #988

The next agenda item was an update on program approvals. Chair Fontenot reminded the Commission that program approvals were being shared for informational purposes only. No questions were brought forward regarding the following program approvals.

**Accelerated Dental Assisting Academy - Baton Rouge, LA**

- Amended Program  
*Dental Assisting-80.0 clock hours*

**Accelerated Dental Assisting Academy - Denham Springs, LA**

- Amended Program  
*Dental Assisting-80.0 clock hours*

**Accelerated Dental Assisting Academy - Hammond, LA**

- Amended Program  
*Dental Assisting-80.0 clock hours*

**Accelerated Dental Assisting Academy - Lafayette, LA**

- Amended Program  
*Dental Assisting-80.0 clock hours*

**Accelerated Dental Assisting Academy - Lake Charles, LA**

- Amended Program  
*Dental Assisting-80.0 clock hours*

**Accelerated Dental Assisting Academy - Metairie, LA**

- Amended Program  
*Dental Assisting-80.0 clock hours*

**Accelerated Dental Assisting Academy - Monroe, LA**

- Amended Program  
*Dental Assisting-80.0 clock hours*

**Accelerated Dental Assisting Academy - Slidell, LA**

- Amended Program  
*Dental Assisting-80.0 clock hours*

**Accelerated Dental Assisting Academy - Houma, LA**

- Amended Program  
*Dental Assisting-80.0 clock hours*

**Unitech Training Academy - Lafayette, LA**

- Added Programs:  
*Computer Information Systems (Online)-800.0 clock hours*  
*Computer Networking (Online)-200.0 clock hours*  
*Microsoft 365 (Online)-50.0 clock hours*  
*Microsoft Azure (Online)-200.0 clock hours*  
*Network Security (Online)-200.0 clock hours*

**Goodwill Technical College - New Orleans, LA**

- Added Programs:  
*Medical Assistant: Phlebotomy-315.0 clock hours*  
*Medical Assistant: Administrative Assistant-720.0 clock hours*

*Medical Assistant-990.0 clock hours*

- Amended Programs:

*Hospitality-900.0 clock hours*

*Medical Billing and Coding-990.0 clock hours*

**Delta College of Arts and Technology - Lafayette, LA**

- Amended Program

*Medical Office and Health Information Technician (Hybrid)-794.0 clock hours*

**Delta College of Arts and Technology - Baton Rouge, LA**

- Amended Program

*Medical Office and Health Information Technician (Hybrid)-794.0 clock hours*

For the other business items, Ms. Britton announced that staff would be pursuing some additional Rulemaking this summer. The minor changes to proprietary school forms section of the Rules will allow for the Edvera platform to function to its full capabilities. In addition, Mr. Broadwater announced that he would be resigning his post after this meeting, as he is leaving LCTCS in June. Staff and fellow Commission members wished him well. The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, July 12, at 10:00 a.m., in Room 1-155 of the Claiborne Building. There being no further business, the meeting adjourned at 1:29 p.m.

APPENDIX A  
GUESTS

Michael Dillon	Louisiana Truck Driver and Vocational Career Center
Amanda LaGroue	LA Department of Justice
Chante Robertson Landry	Louisiana Truck Driver and Vocational Career Center
Amber Littlejohn	Brow Canvas Academy
Ryan Mattingly	Louisiana Green Corps.
Edward Provost, Jr.	Advanced Truck Driving
Edward Provost, Sr.	Advanced Truck Driving
John Provost, Jr.	Advanced Truck Driving
Rodney Provost	Advanced Truck Driving
Jeremiah Sawyer	Hands on HVAC School-Shreveport
Uma Subramanian	Staff Counsel